



BROWNSBURG EDUCATION FOUNDATION

F.L. O'Neal Administration Building
310 South Stadium Drive
Brownsburg, IN 46112

MINUTES July 20, 2021

To encourage and support creativity, innovation and excellence that will enhance the educational community of the Brownsburg Community School Corporation.

Present: Lindsey Catellier, Sarah Dobson, Tarah Fettig, Julie Fletcher, Kris Grant, Kristen Gyskevich, Jamie Hall, Kevin Hall, Melanie Harris, Rona Howenstine, Igor Jakovljevic, Ryan Morrison, Brian Petraits, Stacy Preston, Paul Shaffer, Alicia Smith, Krista Tschaenn, Rene Behrend

Absent: Tiffany Dearman, Kevin Hall, Rosemary Isaacs-Anderson, Frank Knez and Jim Snapp\

MEETING CALLED TO ORDER: 7:08 pm

I. WELCOME – Brian Petraits

- A. Introductions – went around the table and shared our favorite back to school memories

II. MISSION MOMENTS

A. 2021 Student Scholarships

How are scholarship recipients chosen? – Lindsey Catellier shared the selection process for student scholarships and the various scholarships available. It is a blind process without knowing names (or student criteria). A rubric is also employed in selection. BEF gave \$50K of scholarships to class of 2021 and \$5K in renewable scholarships. Rene shared the pictures of scholarship recipients for 2021. Brian asked how one applies for a BEF scholarship. HS sends out a packet in February timeframe, and we are one of the catalog of scholarships available. Considering moving everything to paperless.

B. Fast Track: Event for those who need assistance with backpacks, school supplies, etc., for starting the school year. Happening this weekend (Saturday, July 24th) – drive thru event. Still in need of volunteers. Contact Tracy Damone. Walmart gave a large donation that has set this event up for success in years to come.

C. BEF Success Stories

III. REVIEW OF ATTACHMENTS – Ryan Morrison

Advisory Board Meeting Minutes – May 17, 2021

Executive Board Meeting Minutes – May 17, 2021

- No questions over the attachments

IV. FINANCIAL REPORT – Stacy Preston

- Kevin Hall will be assistant treasurer for the coming year and co-chair of the finance committee
- No questions received over financial report

V. COMMITTEE REPORTS (attached)

- A. Golf Outing – Great success; netted \$33K
- B. Designer Purse Bingo
- C. Surplus Sale

VI. OLD BUSINESS

- A. INAPEF INFUSE grant/board structure discussion
 - Approach is about the sustainability of the board and organization
 - Donor management software system being considered
 - Our structure has Advisory Board, Executive Board and Building Reps, which is somewhat confusing as a system; we are looking at streamlining the structure of the board and governance system for the BEF (consolidate Executive/Advisory board and utilize building reps in advisory role to the board)

VII. NEW BUSINESS

- A. Review and signing of board paperwork – read the policies and sign the signature document
- B. Updated 2021-2022 BEF calendar of events distributed
- C. Committee sign-ups
 - a. Please sign up for one or two committees – sign-up sheet was passed around the room and board members encouraged to participate
 - b. Committee Chairs listed below
- D. Log Cabin Homestead roof – continued deterioration of the roof system; school had roofer come and give an estimate (\$32K with lifetime composite roof and \$28K with cedar shakes and \$20K for regular shingle roof). School looking to help with cost if they can find money. 1200 sq. ft. of replacement material needed. Sertoma Club is willing to donate some labor towards the roof replacement. Board was asked for connections to help with this project. Cabin still useable as long as there's no rain. Shooting for a Fall Break timeline for repair. Realistically, the timeline is anytime between October 2021 and September 2022. Rene gave brief history of the cabin. Will be promoting on social media for roofing partners.
- E. Volunteer recruitment ideas – looking to supplement board members with a larger volunteer workforce. Time was given for an open conversation about how we might do this practically. Sarah mentioned justserve.org. Blasting out on social media for volunteers (be as specific as possible with the need). The need here is not for student volunteers, but adult volunteers. Lindsey talked about targeting the elementary PSGs (since tend to be more engaged). Igor mentioned folding volunteer opportunities into an orientation, meet teacher night or open house event. Alicia mentioned inclusion of brief video with info about BEF.

VIII. CURRENT SIGN-UPS

- Opening Day Staff Breakfast – July 27, 2021 (text, email, or speak w/Rene) – utilizing left over catering money for the breakfast (leftover from Gala)
- Designer Purse Bingo – August 17, 2021 (online) – still have 16 tickets left and several volunteer opportunities available
- Surplus Sale – September 24 & 25, 2021 (online)

IX. FUTURE MEETING DATES

- September 20, 2021, 6pm
- November 15, 2021, 6 pm
- February 15, 2022 (3rd Tuesday), 6 pm
- May 16, 2022, 6 pm

X. ADJOURNMENT: 8:07 pm

Respectfully submitted,

Ryan Morrison

7/21/2021

Key Dates:

Opening Day Staff Breakfast – July 27, 2021

Designer Purse Bingo – August 17, 2021

Surplus Sale – September 25, 2021

Gala – March 11, 2022

Golf Outing – June 10, 2022

2021 – 2022 Committee Chairs

Gala – Ryan Morrison and Jamie Hall

Golf Outing – Kevin Hall and Kris Grant

Purse Bingo – Angela Falcone and Tammy Hession

Special Promotions – Kristen Gryskevich (apples) and Theresa Jackson (bricks)

Surplus Sale – Rosemary Isaacs-Anderson

Alumni Hall of Fame Committee – Melanie Harris

Finance – Stacy Preston and Kevin Hall

Grants – Tarah Fettig and Paul Shaffer

Scholarships – Lindsey Catellier and Rona Howenstine

**BEF Committee Reports
July 20, 2021 Board Meeting**

**Golf Outing Committee
Purse Bingo Committee
Surplus Sale Committee**

Golf Outing Committee

Submitted by Brian Petraits

The BEF golf outing was a great success in 2021. The committee would like to thank all board volunteers and BCSC staff for the time and effort they put into the event at West Chase on June 11. From a financial standpoint, it was our most successful event; we raised over \$33,000. We added in a few new items for 2021 which will carry over into 2022. These included a brat station at the half-way point and an additional fun hole for golfers. As always, we continue to learn and will refine the event to make it the most optimal for BEF, participants, and partners. If you would like to be more involved with the 2022 outing, please let Rene know. No prior golf experience is necessary!

Thanks,

Kevin, Kris, and Brian

Purse Bingo Committee

Submitted by Angela Falcone

The Purse Bingo Committee is moving full force ahead for the August 17th event. We have secured the 2 food trucks for the event and have 19 of the 20 Full Table sponsors for the night. We are working on volunteers for the evening and selling tickets at this time. We have all purses purchased for the event. We are still collecting gift cards of \$25 value.

Any assistance that you as a board member can give, please contact us.

Surplus Sale Committee

No report submitted.