

Brownsburg Education Foundation Board
Meeting Minutes February 17, 2026
Bulldog Conference Room

Present: Melissa Middleton, Kevin Hall, Tara Casey, Dana Thomas, Kat Fenoglio, Ben Behrend, HaiQuynh Jamison, Rene Behrend, Heather Jones, Jamie Hall, Beth Grant, Alyssa Lumley, Dr. Kat Jessup, Dale Sharpe

Absent: Morenikeji (Mo) Balogun, Dr. Katie Dixon, Jeff Smith, Arthur Hamilton

Building reps: Mindy Bingaman, Madison Estill, Donald Gadberry, Abby Hall, Amy Lynch, Dee Pauley, Leah Thompson, Shannon Walmoth

Absent: Hillary Rogers, Judi Adams, Nick Johnson, Angela Kreitzer

- I. Welcome.
 - a. Melissa Middleton called the meeting to order at 6:01 p.m.
 - b. It is noted that agenda items have shifted to allow building representatives to be dismissed early.

- II. Mission Moment.

Dee Pauley delivers a presentation on Hands-On Equations. This BEF-funded program provides a concrete visual way for middle schoolers to learn equations using physical tools like balances, pawns and number pieces. This program builds conceptual understanding rather than rote memorization and is resulting in better test scores.

- III. Current Sign-Up Opportunities.
 - a. Sponsor folder stuffing - February 18.
 - b. Deliver partner folders to schools - March 4.
 - c. Gala set-up and event - March 13.

- IV. Committee and Director Reports.
 - a. Advance written reports were provided from the Alumni and Gala committees. The Director's Report was also provided prior to the meeting.
 - b. No discussion or questions on either.

- V. Superintendent's comments - Dr. Kat Jessup.
 - a. Dr. Jessup encourages the purchase of tickets to the upcoming Gala.
 - b. She provides an update on the positive feedback she's received from members of the community regarding the BSCS funding issue and noted the

next community engagement meeting is on Feb. 25. Finally, she encourages board members to send letters to local legislators and to watch or attend the meetings.

- VI. Building representatives are released at 6:15 p.m.
- VII. Minutes and Financial Report.
 - a. Review of the November 17, 2025 minutes.
 - i. Motion to Approve: Dr. Kat Jessup; Seconded: Kevin Hall. Approved Unanimously.
 - b. Kevin Hall provides the financial report.
 - i. Explains some reconciliation is still needed regarding the grant account.
 - ii. Discusses the budget-to-actuals format that includes updates to notations column.
- VIII. Review of Historical Revenue.

HaiQuynh Jamison provides a 12-year review (2013-2025) of BEF income activities (events, sponsorships, donations, etc.). It is noted that a large portion of income is coming from corporate sponsorships. Discussion about ways the board can be more focused on nurturing this important aspect of income. She suggests creating a goal specific to income growth and re-establishing the development committee to focus specifically on this work.
- IX. Presentation of the 2026 budget.
 - a. Rene provides clarification around how program expenses are projected and discusses how the Essentials for Excellence fund continues to grow because of both parent and business donations.
 - b. Motion to Approve: Tara Casey. Seconded: HaiQuynh Jamison. Approved Unanimously.
- X. Board Evaluation and Development.
 - a. Melissa presents a digital survey for board member self-assessments. Present board members take this survey during the meeting time.
 - b. Prior to the meeting, board members were asked to review page 21 in the “Welcome to the Board” materials. HaiQuynh initiates a related activity prompting each present Board member to explain why they joined BEF and what they hope to accomplish through the work.

- XI. Strategic Matters.
 - a. Melissa notes that the September 21, 2026 Board meeting/retreat is mandatory for all board members to attend. Hedges will help lead the strategic planning discussion. Meeting time is 4-9 p.m at the BCSC administration building and dinner will be provided.
 - b. HaiQuynh presents questions and discussion about the Board of Directions application process. Heather Jones suggests extending a call out for nominations to be shared with building reps to extend to active parents in their respective schools.
 - c. The Articles of Incorporation were updated and provided to the Indiana Secretary of State. Specific changes: adjusting title from “Brownsburg Educational Foundation” to “Brownsburg Education Foundation” and included Rene Behrend’s contact information.
 - i. Motion to Approve: Kat Fenoglio. Seconded: Kevin Hall. Approved Unanimously.
 - d. Officer nominations should be provided to Rene by April 17 for the April 20 meeting. Board members are required to have two years of service on the board to hold an officer position.
 - e. Most Strategic Plan elements are complete.
 - i. Outlier is the review of the completed staff manual. Melissa and Rene will have that complete by the April board meeting.
 - ii. Melissa walks through the event scorecard format that now includes benchmarking/best practices. She notes that most events are operating at a high level of efficiency. The outlier is the Purse Bingo event that experienced venue challenges this year that will likely be resolved with the 2026 event at a new location.

- XII. Incomplete and New Discussions.
 - a. HaiQuynh asks that the development committee be re-established and discussed at the next meeting.

- XIII. Future meeting date.
 - a. April 20, 2026, 6 p.m. - Board of Directors only.

- XIV. Adjournment at 7:35 p.m.
 - a. Motion: Tara Casey. Seconded: Kevin Hall. Approved unanimously.

Respectfully submitted,
Dana Thomas
February 19, 2026